



KIRKBURTON PARISH COUNCIL

**SPECIAL GRANTS SCHEME - CLOCK GRANTS
APPLICATION FORM 2018/19**

This form is only valid for applications to be considered in November 2017.

If completing this form by hand, please use black ink and block capitals.

I would like to apply for an Annual Clock Maintenance Grant.

1. Organisation Details

1a. Name of Organisation:

1b. Address of Organisation:

.....

..... Post Code

2. Contact Details

Name of Contact: (Mr/Mrs/Miss/Ms)

Position:

Address for Correspondence (if different to above):

.....

..... Post Code.....

Contact Phone Number/s:

E-mail:

I confirm

- that the clock is not in private ownership / is owned by a limited company which provides community facilities.
- that the clock is visible by members of the public from a highway.
- that the clock is in full working order at the time of this application.

Signed:

Date:

Thank you for taking the time to complete this form.

Please return the completed form to Mrs Angela Royle, Clerk to the Parish Council, Burton Village Hall, Northfield Lane, Highburton, Huddersfield HD8 0QT by **Friday 27 October 2017**.

Late entries will not be accepted.

Please do not use recorded delivery.

You will be notified whether or not your application has been successful during January 2018. If successful, the cheque will be issued during April 2018.

All data contained in the form will be processed in accordance with data protection legislation and will not be shared with a third party.

PLEASE NOTE: No supplementary information is required to apply for a Clock Grant.

Please address any queries/problems either to Mrs Royle on 01484 604391, or e-mail clerk@kbpc.co.uk. The office is open on Monday and Thursday from 9.30 am to 1.30 pm.

- Have you fully completed the application form?
- Applications received after the closing date will **not** be accepted.

You may wish to keep a copy of this application for your own records.